

Meiji University, School of Business Administration Exchange Student Program Application Check List

2012 Spring Admission Application Deadline : November 1, 2011

2012 Fall Admission Application Deadline : March 1, 2012

1. **Exchange Student Program Application Form**
2. **Study Plan** (written in English or Japanese)
3. **An Official Transcript** (English or Japanese)
※Please submit the latest transcript which mentions the grades of the most recent academic year (semester) just before the application.
4. **A Letter of Recommendation** (written in English or Japanese)
5. **Health Information Form**
6. **Statement of Financial Support**
7. **Application for Certificate of Eligibility**
※Please be sure to fill out 'For Applicant, Part.1-3' (You do NOT fill in 'For Organization Part.1-2')
8. **Three Identical Color Photographs** (3cm × 4cm)
※Each photo is for Application Form, Application CoE and Student Identification Card.
No need to put a photo on Application CoE.
9. **Passport Copy**
10. **Accommodation Request Form**
11. **Certificate of Japanese Language Proficiency** (written by your Japanese language lecturer, if applicable.)
12. **Copy of Certificate of Japanese Language Proficiency Test** (Level.1-3, N1~N4, if applicable.)

Student Name : _____

Home Institution : _____

Contact Person in Home Institution : _____

Signature : _____

※ To be signed by Home Institution exchange coordinator.

※ Please check the box and attach this form with your application.